

Request for Expression of Interest

Government of Nepal (GoN)

Name of Employer: Beema Samiti (Insurance Board)

Date: 02-07-2019 19:20

Name of Project: Design, Development, Implementation, Training and Maintenance of Insurance Regulatory Management Information System (IRMIS)

1. Government of Nepal (GoN) has allocated fund toward the cost of Design, Development, Implementation, Training and Maintenance of Insurance Regulatory Management Information System (IRMIS) and intend to apply portion of this fund to eligible payments under the Contract for which this Expression of Interest is invited for National consulting service
2. The Beema Samiti (Insurance Board) now invites Expression of Interest (EOI) from eligible consulting firms (“consultant”) to provide the following consulting services: Design, Development, Implementation, Training and Maintenance of Insurance Regulatory Management Information System (IRMIS)
3. Interested eligible consultants may obtain further information and EOI document free of cost at the address Beema Samiti (Insurance Board),Beema Samiti (Insurance Board)
Lalitpur
Lalitpur, Lalitpur
Nepal during office hours on or before 31-07-2019 12:00 or visit e-GP system www.bolpatra.gov.np/egp or visit the client’s website www.nib.gov.np
4. Consultants may associate with other consultants to enhance their qualifications.
5. Expressions of interest shall be delivered online through e-GP system www.bolpatra.gov.np/egp Beema Samiti (Insurance Board)
Lalitpur
Lalitpur, Lalitpur
Nepal on or before 31-07-2019 12:00
6. In case the last date of obtaining and submission of the EOI documents happens to be a holiday, the next working day will be deemed as the due date but the time will be the same as stipulated.
7. EOI will be assessed based on Qualification 40.0 %, Experience 50.0 %, and Capacity 10.0 % of consulting firm and key personnel. Based on evaluation of EOI, only shortlisted firms will be invited to submit technical and financial proposal through a request for proposal.
8. Minimum score to pass the EOI is 70

Instructions for Submission of Expression of Interest

1. Expression of Interest may be submitted by a sole firm or a joint venture of consulting firms.
2. Interested consultants must provide information indicating that they are qualified to perform the services (descriptions, organization and employee and of the firm or company, description of assignments of similar nature completed in the last 7 years and their location, experience in similar conditions, general qualifications and the key personnel to be involved in the proposed assignment).
3. This expression of interest is open to all eligible consulting firm/company/organization.
4. In case, the applicant is individual consultant, details of similar assignment experience, their location in the previous 4 years and audited balance sheet and bio data shall be considered for evaluation.
5. The assignment has been scheduled for a period of 12 months. Expected date of commencement of the assignment is 01-09-2019.
6. A Consultant will be selected in accordance with the QCBS method.
7. Expression of Interest should contain following information:
 - (i) A covering letter addressed to the representative of the client on the official letter head of company duly signed by authorized signatory.
 - (ii) Applicants shall provide the following information in the respective formats given in the EOI document:
 - EOI Form: Letter of Application (Form 1)
 - EOI Form: Applicant's Information (Form 2)
 - EOI Form: Work Experience Details (Form 3(A), 3(B) & 3(C))
 - EOI Form: Capacity Details (Form 4)
 - EOI Form: Key Experts List (form 5).
8. Applicants may submit additional information with their application but shortlisting will be based on the evaluation of information requested and included in the formats provided in the EOI document.
9. The Expression of Interest (EOI) document must be duly completed and submitted in sealed envelope and should be clearly marked as "EOI Application for Short-listing for the Design, Development, Implementation, Training and Maintenance of Insurance Regulatory Management Information System (IRMIS) .The Envelope should also clearly indicate the name and address of the Applicant. Alternatively, applicants can submit their EOI application through e-GP system by using the forms and instructions provided by the system.
10. The completed EOI document must be submitted on or before the date and address mentioned in the "Request for Expression of Interest". In case the submission falls on public holiday the submission can be made on the next working day. Any EOI Document received after the closing time for submission of proposals shall not be considered for evaluation.